

MSPE: Dean's Letter

THE MEDICAL STUDENT PERFORMANCE EVALUATION (MSPE) (DEAN'S LETTER)

The MSPE is prepared for all senior students by the Associate Dean or the Assistant Dean for Student Affairs . The document is a key part of the residency application packet.

If, for any reason, a student believes that the Associate Dean or Assistant Dean for Student Affairs cannot prepare the letter in an unbiased manner, they may request that the letter be completed by another member of the Dean's Office.

The document is a letter of evaluation, not a letter of recommendation. That is, it is intended to be a comprehensive summary of the student's academic record through the first three years of medical school. It is intended to present the student in the best possible light but also to convey accurate information to a residency program director about the student's qualifications for graduate medical education.

The MSPE is specialty-neutral.

The letter is divided into the following sections:

- Name and AAMC identification number

- Noteworthy Characteristics – summarizes the student's three most important accomplishments

- Academic History

 - Date of matriculation

 - Leave of absence, if applicable (personal, medical, or educational)

 - Adverse academic action such as repeating a course or repeating a year of school

 - Date of graduation

- Academic Progress

 - Performance in preclinical curriculum

 - Performance in clinical clerkships

 - Performance on USMLE Step 1 and 2 if available

 - Unique honors such as election to AOA or the Chapman Humanism Society

Summary

GPA and comparison to classmates

Students have the opportunity to review the MSPE for factual accuracy.
All MSPEs are transmitted on September 29th of each academic year.

Shelley Collins, M.D.